



Department of Energy
Richland Operations Office
P.O. Box 550
Richland, Washington 99352

JUL 14 1999

Prospective Offerors

REQUEST FOR PROPOSALS (RFP) NO. DE-RP06-99RL13989 (WORKERS' COMPENSATION CLAIMS SERVICES) - AMENDMENT MO04

The attached amendment provides a change to Clause H.14, Software Requirements section, Clause L.5, item 7, and the fringe benefit rate on page 7 of attachment J.7. The hour and date specified for receipt of Offers is not extended. Any comments or questions may be mailed to U. S. Department of Energy, Richland Operations Office, P.O. Box 550, MSIN A7-80, Richland, Washington 99352.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard O. Puthoff".
Richard O. Puthoff
Contracting Officer

PRO:JMP

Attachment

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 99RL13989	PAGE OF PAGES 1 3
2. AMENDMENT/MODIFICATION NO. M004	3. EFFECTIVE DATE 07/14/99	4. REQUISITION/PURCHASE REQ. NO. 99RL13999.000	5. PROJECT NO. (if applicable) n/a	
6. ISSUED BY U. S. Department of Energy Richland Operations Office 825 Edwin Ave., MS A7-80 Richland, Washington 99352	CODE	7. ADMINISTERED BY (if other than item 6) Same as item 6.		
B. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, state and zip code)			(X) 9A. AMENDMENT OF SOLICITATION NO. DE-RP06-99RL13989	
			X 9B. DATED (SEE ITEM 11) 06/18/99	
			10A. MODIFICATION OF CONTRACT/ ORDER NO.	
			10B. DATED (SEE ITEM 11)	
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 6 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

n/a

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment provides revised Clause H.14, Software Requirements section and Clause I.5, item 7. In addition, the fringe benefit rate on page 7 of attachment J.7, Wage Rate Determination No. 94-2569, is hereby revised as follows: \$1.63 per hour or \$65.20 per week or \$282.53.

Page H-10, I-10, and page 7 of Wage Determination No. 94-2569 (attachment J.7) are replaced by the revised pages H-10, I-10, and page 7 of Wage Determination No. 94-2569 (attachment J.7).

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
	Richard O. Puthoff		
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	15B. UNITED STATES OF AMERICA	15C. DATE SIGNED
		(Signature of Contracting Officer)	

Software Requirements

Microsoft Windows 98

*Commercially available interactive claims management software (To be prescribed by the Contractor for approval and purchase by the Government. In the event the Government determines that specific hardware is necessary to operate the prescribed software, the Government will furnish the required hardware).

Telephones

ATT 720 or better

H-15 Availability of Government-Furnished Services

Services will be provided to the Contractor at the same level of reliability as the Government provides to its own staff in the Richland Federal Office Building. Occasional interruptions in service are to be expected.

of proposed management personnel and any subcontractors and the area(s) of work each will perform;

3. the Offeror's demonstration that the Qualification Criterion contained in Section M, *Evaluation of Factors for Award*, of this Solicitation is satisfied.
4. A completed Section B with the fixed unit prices entered for the base year and each option year. The Offeror's prices specified in Section B, B-3, shall include administrative expenses and profit associated with processing payments through DOB's *Claimants Benefit Payment Account*, Clause H-11.
5. A completed Section H, H-1, *Key Personnel*. Information associated with the personnel listed in Section H, will be considered in evaluating the offeror's proposal.
6. *Offeror Representations and Certifications* (see Section K, *U.S. Department of Energy Representations, Certifications, and Other Statements of Bidders/Offerors*);
7. Identification of the Offeror's preferred commercially available interactive claims management software and any suggested hardware;
8. Remittance Address: if the Offeror's remittance address is different from the address shown on the SF-33, such address shall be furnished, including zip code;
9. The name, address, telephone number, and facsimile number of the individual in the Offeror's firm to be contacted, if necessary, during evaluation of the proposal;
10. The complete formal name and address of the Offeror's organization and/or other participants which would be utilized in any resulting contract and provide the Dun and Bradstreet Ltd., "DUNS" number for the prime contractor;
11. The name of the Offeror's organizational unit to be responsible for the work proposed; and
12. The acknowledgments of receipt of all amendments to this Solicitation.
13. The offeror shall provide audited (reviewed by a CPA is acceptable) financial statements for the three most recent accounting periods which should include; a balance sheet, statement of operations (profit and loss), statement of changes in financial position, and related explanatory notes. If the offeror is a joint venture or other combination, this data should be provided for each entity. DOB reserves the right to obtain additional financial information from offerors in order to determine financial responsibility.

**** Fringe Benefits Required For All Occupations Included In This Wage Determination ****

HEALTH & WELFARE: \$1.63 per hour or \$1.39 per hour or \$54.60 per week or \$240.97 per month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years; 4 weeks after 10 years; 5 weeks after 20 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/

Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

2/

APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3/

WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e., occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards at compliance: